

RESOLUTION NO. 2023-XXX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SANTA ANA APPROVING THE CITY COUNCIL POLICY
REGARDING COUNCILMEMBER-REQUESTED ITEMS

WHEREAS, at the August 16, 2022 meeting, Councilmember Phan added the following councilmember-requested item: Discuss and Consider Directing Staff to Implement a Process that Will Allow the City Council to More Efficiently and Effectively Present Councilmember Requested Items on the Agenda. There was consensus among the City Council to proceed with this agenda item; and

WHEREAS, at the March 21, 2023 meeting, staff presented an informational report to the City Council with a draft Councilmember-Requested Item Policy. The policy provided that councilmembers prepare a written report for each councilmember-requested item template, inform the City Manager, City Clerk, and City Attorney, and submit the written report to coincide with deadlines for publishing City Council meeting agendas; and

WHEREAS, members of the City Council discussed revising the draft Councilmember-Requested Item Policy as discussed at the March 21, 2023 meeting; and

WHEREAS, to provide step-by-step guidance to members of the City Council regarding submitting councilmember-requested items for discussion at City Council meetings, staff has prepared a final Councilmember-Requested Item Policy.

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANTA ANA AS FOLLOWS:

Section 1. The City Council approves the City Council Policy Regarding Councilmember-Requested Items, attached hereto as Exhibit 1 and incorporated herein.

Section 2. This resolution shall take effect immediately upon its adoption by the City Council, and the City Clerk shall attest to and certify the vote adopting this Resolution.

ADOPTED this ____ day of September, 2023.

Valerie Amezcu
Mayor

APPROVED AS TO FORM:
Sonia R. Carvalho, City Attorney

By: _____

AYES Councilmembers _____

NOES: Councilmembers _____

ABSTAIN: Councilmembers _____

NOT PRESENT: Councilmembers _____

CERTIFICATE OF ATTESTATION AND ORIGINALITY

I, Jennifer L. Hall, City Clerk, do hereby attest to and certify the attached Resolution No 2023-XXX to be the original resolution adopted by the City Council of the City of Santa Ana on _____, 2023.

Date _____

City Clerk
City of Santa Ana